

**Minutes of NKCDC Emergency Meeting  
March 19, 2016**

In attendance:

- Donna Friend
- Christine Williams
- Herb Jones
- Linda Friend
- Richard Williams
- Bob Jeremiah
- Houston Gray
- Selena Gray
- Charles Moss, Jr.
- JoAnn Winson
- Yvonne Jones
- Susan Moon
- Bill Durand
- William Banks
- Marion Banks
- Julia Taylor

The Chair called the meeting to order at 10:05 a.m. and thanked everyone for coming out. The Chair briefly reviewed the agenda so everyone was aware of the reason for the meeting.

**Agenda Items**

Approval of expenditure of \$60 for website:

- The Chair indicated that NKCDC is periodically required to provide public notice of some things. DPVA has determined that a website qualifies as public notice, but Facebook does not. The Chair shared that this is the same approach being taken by the State Board of Elections.
- The Chair shared that she shopped around for pricing on website hosting & was able to find the best price was \$60 to purchase the domain name and host the website and emails for a year. Because it included a 30-day money back guarantee, she went ahead and reserved the web domain.
- The Chair then showed the committee the website she created so the committee could see what a website could look like. The initial website took her 8-10 hours to create.
- The Chair also shared that Julia Taylor had previously commented to her that publishing in the paper was often difficult for the committee because their publishing deadlines didn't match the Committee's deadlines.
- Motion to approve was made by Julia Taylor.
- The motion was seconded by Susan Moon.

- The Committee unanimously approved the motion.

#### Approval of Call to Caucus and Call to Convention Documents for the 7<sup>th</sup> District (Presidential Race Only)

- The Chair passed out copies of the Call to Caucus for the committee to review.
- The 7<sup>th</sup> District provided the template & we were not able to change wording. The only thing we were able to choose was where to meet and whether we would caucus on the 16<sup>th</sup> or 18<sup>th</sup>.
- If we don't approve this, then we won't be able to send delegates to the convention and have a voice.
- The Chair read through the Call to Caucus for the committee's review.
- Bob Jeremiah asked how it is that all registered voters are allowed to vote & questioned the lack of a voter ID requirement. The Chair and Vice Chair shared that the only requirement to vote is that someone complete a Declaration Form that includes their residence address, a pledge that they are a Democrat, and a pledge that they won't support someone opposing a Democrat in the next election.
- Joanne questioned and expressed discomfort with the requirement that anyone voting must pledge that they won't support anyone opposing a Democratic candidate.
- Yvonne Jones questioned what "properly pre-filed" meant. The Chair then read that paragraph from the Call to Caucus that has more information & shared that she had copies of the pre-filing forms with her for anyone who would like to run for delegate to pick up & complete.
- Herb Jones moved to approve the Call to Caucus for the 7<sup>th</sup> Congressional District.
- Houston Gray seconded the motion.
- The committee unanimously approved the motion.

#### Pre-Filing Form for 7<sup>th</sup> CD Convention

- The Chair distributed copies, read through, and explained the pre-filing form for the 7<sup>th</sup> District.
- The Chair reviewed the list of those who had previously expressed interest:
  - Bob Jeremiah
  - Houston Gray
  - Christine Williams
  - Donna Friend
  - Susan Moon
- Bob Jeremiah indicated he is available to go on May 7<sup>th</sup>, so he can attend the 7<sup>th</sup> District Convention.
- Susan Moon indicated she is also available on May 7<sup>th</sup>, so she can attend the 7<sup>th</sup> District Convention.
- The Chair reminded everyone that we are required to have 3 Hillary delegates, 1 Bernie delegate, and 1 Hillary alternate.

- The 7<sup>th</sup> District Convention will be May 7<sup>th</sup> in Richmond at the SunTrust Building at the intersection of 10<sup>th</sup> and Main. The Chair told everyone to assume they'll be unavailable from 9am-12pm that day if they are elected to serve as a delegate.

Approval of Call to Caucus and Call to Convention Documents for the 1<sup>st</sup> District (US Congressional Only)

- The Chair passed out copies of the Call to Caucus for the committee to review.
- The 1<sup>st</sup> District provided the template & we were not able to change wording. The only thing we were able to choose was where to meet and whether we would caucus on the 16<sup>th</sup> or 18<sup>th</sup>.
- If we don't approve this, then we won't be able to send delegates to the convention and have a voice.
- The Chair read through the Call to Caucus for the committee's review.
- Charles Moss asked if we should have a Sergeant at Arms to enforce the time. The Chair generally felt that would be unnecessary as we anticipate running both caucuses the same way & the previous documents specify that the Chair's watch controls. We also don't expect there to be so many people wishing to vote that we have a significant problem with turning people away at closing.
- JoAnne Winson asked when the 1<sup>st</sup> CD Convention was being held.
- Houston Gray moved to approve the Call to Caucus for the 1<sup>st</sup> Congressional District.
- Bob Jeremiah seconded the motion.
- The Committee unanimously approved the motion.

Pre-Filing Form for 7<sup>th</sup> CD Convention

- The Chair distributed copies, read through, and explained the pre-filing form for the 1<sup>st</sup> District.
- The 1<sup>st</sup> District Convention will be held May 21<sup>st</sup> in Fredericksburg.

The Chair asked if there were any other questions, concerns, or comments. None were presented.

Charles made a motion to close the meeting. Bob Jeremiah seconded the motion. The committee unanimously approved the motion.

The Chair closed the meeting at 11:02 a.m.